

Ensign School Community Council Meeting
November 21, 2017
7:30 a.m.
Ensign School Conference Room 120

NOVEMBER MINUTES

Attendance: Dani Phifer (School Administrative Assistant) Amy Picklesimer (SIC rep), Linda Scholl(Parent), Molly Sprague (SIC), Lee Lesburg(Parent), Katherine Kennedy (SLC School Board), George Robison(Parent, President), Susannah Seare (Parent)

1. Welcome:
2. Approval of Meeting Minutes: see attached October minutes, tabled due to lack of quorum.
3. Principal's Report:
 - a. Solicitation for school fundraiser: "Pennies for Patients." School is limiting one student based fundraiser yearly. School received many requests yearly and does not want student distraction.
 - b. I-17: Administrative Procedures Student Fundraising Activities District policy sheet handed out.
 - i. Elementary Schools: A school and Parent Teacher Association may sponsor up to 2 fundraising actives per year that involve students. Other fundraisers that do not involve student participation may be permitted at the discretion of the principal, School Improvement Council (SIC) and School Community Council (SCC).
4. SIC Report:
 - a. communication
 - i. do we and how can we get access to families of school who registered with ability to opt into communication? Consider asking parents to opt in @ Back to School Night
 - ii. best ways to utilize school messenger?
 - iii. How parent or group, besides teacher/class & school/student, access parent contact data?
 - b. School District Board Policy S-2: Privacy and Release of information: Basically states that the school can produce a directory, however this information is student name, address, and telephone listing. It does not mention email.
 - c. Weekly messages will be sent home from office regarding school information
 - i. School Messenger will be used for once a week message starting after the Holiday break.
5. Committee Discussions

- a. ~~Science~~ STEM Fair/Night - see attached information for update
 - i. Workshops after school - check w/Ms. Sharp for additional times.
 - 1. University Student Volunteers will be helping students
 - ii. STEM Fair: Jan 17, 2018
 - 1. Project Approval form will be sent home. Parent/Student Contract has been sent and returned.
 - 2. Poster with Timelines and Information/Dates will be produced and posted in the front of the school.
 - iii. STEM Night: Jan 16, 2018
 - iv. If there are questions, you may e-mail Linda with questions.

 - b. Emergency Preparedness:
 - i. Lee Lesbsberg will take on this role for Ensign SCC. (Thank you!)
 - ii. There is a community box (stop box?) that key individuals will need access to in case of emergency. Location of box is in conference room 120
 - iii. Ensign Emergency Plan: unable to locate previous plan. (Bobbie or previous SCC might have it)
 - iv. Collect 5-10 community members who are engaged and able to be “key contacts” for Ensign during an emergency. The responsibilities of this group may have knowledge on Emergency Preparedness Plan, supply locations, Ensign’s capabilities, etc
 - 1. Questions that need to be answered like how to turn off alarm and access to building.

 - c. Digital Citizenship
 - i. School will have an assembly December 20, 2017 regarding Acceptable student use of internet, computers and network resources. set up by Stephanie Bauman
 - 1. Is there or can we make an information sheet that can be sent home to parents regarding what students learn so parents can follow up with rules children learn?
6. Other Business ...
- a. Review board-approved fees (Policy S-10) and [fee schedule](#) for 2018-19 revisions. (Not really applicable to elementary as much as higher grade levels.)
 - b. Attend optional [SCC Learning Community Meeting](#): November 28, 2017, 3:30 p.m., Rm. 116.

7. Adjourn

Next Meeting:

**December 19, 2017
7:30 a.m.**

* Agenda is subject to change

STEM FAIR/STEM NIGHT

STEM WORKSHOPS

- Shirley Sharp (C&A 3-4 has been running 2x week 1hr long after school workshops with help from high school students

TIMELINE & PARENT/STUDENT/TEACHER contract sent out

- Note went home with all students in grades 4-6 regarding STEM Information. Included was a contract stating teacher/parent/student were aware of STEM activities & timeline
- Timeline is set out - Ms. Sharp was looking to get it approved by SIC

Teacher/class involvement:

- Required: Picklesimer, Lowry, Romney
- Not Required: Panameno (They will enter a whole class project), Stratford, Hamilton (Strongly encouraged but not required.)
- Asking regarding lower grade participation

Specifics on the STEM Fair & STEM Night are being worked on currently.

- Boards: Ms. Sharp was able to get some (30?) boards donated by the district and PTA has agreed to help purchase the rest the students will need.
 - once we have project number we can confirm the # to order
 - will look for spreadsheet Laura Martins (previous organizer of the science Fair) set up for project organization
- Judges/Volunteers:
 - will send out requests - parents/community members/college students/professors
 - will locate a judging rubric: science & engineering forms
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- Advertisement/communication ideas
 - Web page: update Ensign web page. include timeline, copies of all sent home materials, web addresses for STEM info
 - Eagles Notes
 - School communication - handouts home
 - posters/flyers in hallway/on doors
- Location/Reservations
 - Auditorium: request set up tables at least by Tuesday January 16th after school & reserve until Wednesday 17th after school
 - Library Tues Jan 16 evening